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1 AUG 1969

MEMORANDUM FOR: Chief, Supply Division, OL

ATTENTION : Chief, Vehicle Section, Field Support Branch, SD/OL

SUBJECT : Table of Vehicular Allowance Justification for Logistics Services Division, OL

*Auditors requested
the report. Possibly
will be an annual
report.*

1. The justification for the vehicles assigned to Logistics Services Division, OL is as follows:

a. Passenger Vehicle Section

(1) Sedan, Official (25)

(a) Sedans #1 through #9 are assigned to the senior officials of the Agency for their exclusive use. The officials are: (1) DCI, MV 30072, 1965 Chrysler; (2) DDCI, MV 30249, 1968 Chevrolet; (3) Executive Director-Comptroller, MV 30247, 1968 Chevrolet; (4) Legislative Counsel, MV 30294, 1969 Ambassador; (5) DDS&T, MV 30226, 1968 Ambassador; (6) DDP, MV 30248, 1968 Chevrolet; (7) DDS, MV 30109, 1966 Plymouth; (8) DDI, MV 30106, 1966 Plymouth and; (9) Deputy to the DCI for NIPE, MV 30250, 1968 Chevrolet.

(b) Sedan #10 is a 1962 Cadillac limousine, MV 9648, and is used for VIP transportation under the direction of the Executive Director-Comptroller.

(c) Sedans #11 and #12 are a 1963 Buick, MV 9821, and a 1967 Ford Fairlane, MV 30188. They are used for VIP transportation under the direction of the Executive Director-Comptroller.

(d) Sedans #13 through #22 are chauffeur-driven vehicles used in the Agency Passenger Vehicle Section (PVS). They are MV 9983, 9984, 9990, 30031, 30078, 30079, 30080, 30085, 30097, and 30105.

(e) Sedan #23, MV 9739, a 1962 Plymouth, is assigned to the Administrative Office of the DCI for their exclusive use.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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(f) Sedans #24 and #25 are used as U-Drive-It vehicles when other PVS vehicles are deadlined for maintenance or repairs. They are MV 9933 and 20224.

(2) Station Wagon, Official (5)

(a) Station Wagons #1 through #5 are used when a sedan's capacity is insufficient for cargo or personnel, as a U-Drive-It vehicle, and as a replacement vehicle for other deadlined station wagons. They are MV 30108, 30295, 30296, 30297, and 30298.

(3) Bus, 12-passenger or less (6)

In addition to the regularly scheduled shuttle runs, these vehicles are to be utilized in the Agency Emergency Plan:

(a) Bus #1, MV 30302, is assigned to the shuttle run between Headquarters and 1000 Glebe.

(b) Buses #2 and #3, MV 30220 and 30221, are assigned to the shuttle run between Headquarters and the New State Department Building.

(c) Buses #4 through #6, MV 30299, 30300, and 30301, are used as replacements for buses #1 and #2 and for special runs.

(4) Bus, over 12 passengers (5)

(a) Buses #1 through #4, MV 9930, 9931, 9966, and 9997, are assigned to the scheduled shuttle runs that service Headquarters, Ames, Key, Magazine, Arlington Towers, Pentagon, Executive Office Building, East Building Complex, and the New State Department Building.

(b) Bus #5, MV 9998, is used for bus specials for more than 12 passengers and as a replacement for buses #1 through #4 when deadlined.

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(5) Truck, Carryall, 1-ton or less

(a) This vehicle, MV 30278, is used as a U-Drive-It vehicle for transporting cargo that would overload or damage the interior of a station wagon.

b. Rosslyn Garage

(1) Sedan, Official (10)

(a) Sedans #1 through #8 are assigned to the following Agency components for their exclusive use: Mobilization and Military Personnel Division, OP (MMPD/OP), MV 30293, a 1969 Ambassador; Central Processing Branch, Benefits and Services Division, OP (CPB/B&SD/OP), MV 30268, a 1969 Ambassador; Printing Services Division, OL (FSD/OL), MV 9904, a 1964 Ford Fairlane; Covert Procurement Branch, Procurement Division, OL (CPB/PD/OL), MV 9609, a 1961 Studebaker; DCI, MV 30176, a 1966 Ford; DDCI, MV 30361, a 1969 Ford; DDP, WH Division, MV 30033, a 1965 Dodge, and Vehicle Section, Field Support Branch, Supply Division, OL (VS/FSB/SD/OL), MV 9977, a 1965 Plymouth Valiant.

Note: This category is increased by one to reflect the new requirement for the DDCI for a non-chauffeur driven vehicle.

(b) Sedans #9 and #10, MV 9845 and 30223, are used at Rosslyn Garage as replacements for any Agency vehicles brought in for maintenance. They are also used as U-Drive-It vehicles for the Rosslyn area.

(2) Station Wagon, Official (4)

(a) Station Wagon #1, MV 30111, is assigned to CPB/PD/OL for their exclusive use.

(b) Station Wagons #2 and #3, MV 30237 and 30251, are assigned to DDS&T/OSA for their exclusive use.

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(c) Station Wagon #4, MV 9989, is used as a replacement for any Agency sedans or station wagons brought in for maintenance. It is also used as a U-Drive-It for the Rosslyn area.

(3) Truck, Official, 1-ton or less (15)

(a) Truck #1, MV 9907, is a wrecker used for servicing road calls to any Agency vehicle.

(b) Trucks #2 through #7 are four-wheel drive vehicles required for emergency conditions. They are MV 30126, 30125, 30167, 30168, 30169, and 30170.

(c) Truck #8, MV 30277, is a carryall assigned to PSD/OL for their exclusive use.

(d) Truck #9, MV 9973, is a 1-ton panel truck used as a replacement for any Agency panel truck (1/2- or 1-ton type) brought in for maintenance. It is also used as a U-Drive-It for the Rosslyn area and for Headquarters.

(e) Truck #10, MV 9488, is a 1-ton van assigned to PSD/OL for their exclusive use.

(f) Trucks #1 through #13, MV 30013 (on hand) and MV 30339 and MV 30279 (on order) are 4 x 2 carryalls and are used as replacement vehicles for either Headquarters or Rosslyn use.

(g) Trucks #14 and #15, MV 9832 and 9487, are 1/2-ton panel trucks used as replacement vehicles for other panel trucks deadlined and also for U-Drive-It.

(4) Truck, Official, over 2-1/2-ton (1)

(a) This truck, MV 9294, is a dump truck equipped with a snowplow for use at Headquarters. It is also used as a backup to GSA when their SOMAT waste trucks are deadlined.

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c. Building Services Branch, LSD/OL

(1) Truck, Official, 1-ton or less (1)

This truck is a 1-ton van and is used for delivering supplies between the Agency buildings in the Headquarters area. Eight supply rooms are serviced by this truck. MV 30022

(2) Truck, Official, 1-1/2-ton through 2-1/2-ton (1)

This is a 2-1/2-ton truck, stake body, and is equipped with a snowplow attachment, which is used at the Headquarters Building. Its primary use is for transporting furniture and supplies between Agency locations in the Headquarters area. MV 9638

(3) Truck, Official, over 2-1/2-ton (2)

(a) Truck #1 is a 5-ton van used to collect classified trash from all Agency locations for transport to Headquarters Building for disposal, or the U. S. Treasury Department incinerators, if the SOMAT operation in Headquarters is broken down. MV 9610

(b) Truck #2 is a 5-ton van equipped with a hydraulic-powered tailgate used to transport safes, heavy equipment, and supplies between Agency occupied buildings in the Headquarters area. MV 9982

d. Mail and Courier Branch

(1) Sedan, Official (9)

(a) Sedan #1 is assigned to the courier run between Rosslyn and the Central Depot. MV 30131

(b) Sedans #2 and #3 are assigned to the daytime cable run. MV 30011 and 30187

(c) Sedan #4 is assigned to the courier run between Headquarters and the Pentagon. MV 30222

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(d) Sedan #5 is assigned to the Postal Section/M&CB.
MV 9831

(e) Sedan #6 is assigned to the inter-agency courier
run. MV 30082

(f) Sedan #7 is assigned to the courier run between Head-
quarters, Atomic Energy Commission, and [REDACTED] MV 30225 25X1A

25X1A5a1

(g) Sedan #8 is assigned to a courier run connecting the U. S.
Treasury Annex, [REDACTED] the U. S. Weather Bureau, the
City Laboratory, Ft. Myer, Key Building, and Headquarters
Building. MV 30081

(h) Sedan #9 is used to service high-priority, non-scheduled
runs. MV 30227

(2) Station Wagon, Official (2)

(a) Station wagon #1 is assigned to a courier run between
Headquarters Building and the Pentagon. MV 30265

(b) Station wagon #2 is a back-up vehicle to the nine sedans
and station wagon #1. MV 30084

(3) Truck, Official, 1-ton or less (8)

(a) Truck #1 is a 1-ton van assigned to the scheduled
courier shuttle run connecting the [REDACTED] Arlington Hall,
1000 Glebe Road, and Headquarters Building. MV 30023 25X1A

(b) Truck #2 is a 1-ton van assigned to the scheduled
courier shuttle run connecting the Rosslyn area, East Building
complex, and Headquarters Building. MV 30094

(c) Truck #3 is a 1-ton van assigned to the reproduction
run between Headquarters Building and the PSD Building at
Headquarters. MV 30095

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(d) Truck #4 is a back-up vehicle to trucks #1, #2, and #3 and is also used to accommodate requirements above the capacity of 1-ton van. MV 30093

25X1A5a1

(e) Truck #5 is a 1-ton panel truck assigned to the scheduled courier run between Headquarters Building and [REDACTED] MV 30025

FOIAb3b1

(f) Truck #6 is a 1-ton panel truck assigned to the [REDACTED] delivery run and is also a back-up vehicle to truck #5. MV 30266

(g) Truck #7 is a 1/2-ton panel truck assigned to the scheduled courier shuttle run connecting the State Department; Fickett Street, Alexandria; and Headquarters Building. This run supports the RI Staff/DDF. MV 30024

(h) Truck #8 is a 1/2-ton panel truck assigned to a scheduled courier run connecting the State Department, Key Building, and Headquarters Building. It is also a back-up vehicle to truck #7. MV 30004

2. Summary**a. Vehicles Assigned To and Used By Logistics Services Division, OL**

	PVS	Rosslyn Garage	M&CB	BSB	On Hand	Authorized
(1) Sedan, 4-door	25	10	9	0	44	44*
(2) Sedan, 4-door, 7-passenger Cadillac (Limousine)	1	0	0	0	1	1
(3) Station Wagon	5	4	2	0	11	12
(4) Bus, 12-Passenger	6	0	0	0	6	6
(5) Bus, 29-Passenger	5	0	0	0	5	5
(6) Truck, Carryall, 4x2	1	2	0	0	3	5
(7) Truck, Carryall, 4x4	0	6	0	0	6	6

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	FVS	Rosslyn Garage	M&CB	BSB	On Hand	Authorized
(8) Truck, Panel, 1/2-ton	0	2	2	0	4	4
(9) Truck, Pickup, 1-ton (wrecker)	0	1	0	0	1	1
(10) Truck, Panel, 1-ton	0	1	2	0	3	3
(11) Truck, Van, 1-ton	0	1	4	1	6	6
(12) Truck, Dump, w/snowplow	0	1	0	0	1	1
(13) Truck, Van, 5-ton	0	0	0	2	2	2
(14) Truck, Stake, 5-ton	0	0	0	1	1	1
	43	28	19	4	94	97

*Note: Increase of one sedan for DDCI.

b. Vehicles on Logistics Services Division TVA But Assigned to Other Offices in the Agency (A current justification for each is available in the Motor Pool Branch, LSD/OL.)

(1) Sedan, 4-door	1	MMPD/OP
(2) Sedan, 4-door	1	CPB/PD/OL
(3) Sedan, 4-door	1	PSD/OL
(4) Sedan, 4-door	1	CPB/PD/OL
(5) Sedan, 4-door	1	WH
(6) Sedan, 4-door	1	DCI
(7) Sedan, 4-door	1	DDCI
(8) Sedan, 4-door	1	VS/FSB/SD/OL
(9) Station Wagon	1	CPB/PD/OL
(10) Station Wagon	2	OSA/DDS&T
(11) Truck, Carryall, 4x2	1	PSD/OL
(12) Truck, Van, 1-ton	1	PSD/OL

25X1A9a

Chief, Logistics Services Division, OL

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